

Napa Valley Unified School District
Department of Human Resources



October 23, 2005

TO: Payroll
District Administrators

FR: Sharyn Lindsey
Assistant Superintendent

RE: **HOURLY RATES OF PAY FOR CONTRACT/NON-CONTRACT EMPLOYEES**

CERTIFICATED CONTRACT EMPLOYEES:

When certificated employees who have a current signed contract with NVUSD work extra hours on a time sheet, they are paid on the Certificated Summer School Schedule at Class 06.

CERTIFICATED NON-CONTRACT EMPLOYEES:

When certificated employees who do not have a contract with NVUSD but work on an hourly basis (non-substitute assignment), they are paid on the Certificated Summer School Schedule at Class 01.

Effective: 09/10/05
Revised: 10/23/06